

## County Case Management Interface Plan

Seq	Status	Who	What	Details
1	Week 1-4  May involve multiple meetings		Conduct data gap analysis	<ul style="list-style-type: none"> <li>• Discuss the county's current system uses and requirements                             <ul style="list-style-type: none"> <li>-Existing reports</li> <li>-Extent of continued use of legacy system</li> <li>-Extent of other agency use (county wide vs. department wide vs. CPS/JJ only)</li> </ul> </li> <li>• Identify WiSACWIS basic data fields that will meet the needs of the existing system</li> <li>• Discuss what areas of the current system will be updated by the case management interface (CMI)                             <ul style="list-style-type: none"> <li><input type="checkbox"/> Intakes</li> <li><input type="checkbox"/> Case</li> <li><input type="checkbox"/> Allegation</li> <li><input type="checkbox"/> Clients</li> <li><input type="checkbox"/> Providers</li> <li><input type="checkbox"/> Others _____</li> </ul> </li> </ul>
2	Week 1-6		Begin VPN/REPL Install	<ul style="list-style-type: none"> <li>• Coordinate with Sue Zemke to initiate installation and setup of the VPN and configuring county network firewalls</li> </ul>
3	Week 3-6  May involve multiple meetings		Continued gap analysis and pre-design	<ul style="list-style-type: none"> <li>• Discuss in detail table replication and field mapping</li> <li>• Analyze the following:                             <ul style="list-style-type: none"> <li><input type="checkbox"/> Design Intake interface process flow (CPS &amp; Service)</li> <li><input type="checkbox"/> Design Case interface process flow</li> <li><input type="checkbox"/> Design Allegation interface process flow</li> <li><input type="checkbox"/> Design Client interface process flow</li> <li><input type="checkbox"/> Design Provider interface process flow</li> </ul> </li> <li>• If necessary, determine how to update:                             <ul style="list-style-type: none"> <li><input type="checkbox"/> Allegation</li> <li><input type="checkbox"/> Clients</li> <li><input type="checkbox"/> AKA names</li> <li><input type="checkbox"/> Addresses (Client and Provider)</li> <li><input type="checkbox"/> Placements</li> <li><input type="checkbox"/> Services</li> <li><input type="checkbox"/> Payments</li> <li><input type="checkbox"/> Maltreater history (Perp database)</li> </ul> </li> <li>• Discuss the triggers and timing when specific data elements will be updated</li> <li>• Determine how cross-walk / recode table values will be maintained in legacy system for Clients, Provider, Cases and the associated code values</li> </ul>
4	Week 5-7		Begin CMI design	<ul style="list-style-type: none"> <li>• Technical design for the CMI This should be formalized into a detailed design document as soon as possible</li> </ul>
5	Week 6		Complete VPN Install	<ul style="list-style-type: none"> <li>• VPN configured and ready for testing</li> </ul>
6	Week 7-9		VPN/REPL Testing	<ul style="list-style-type: none"> <li>• Test the county's ability to transfer data files across the VPN</li> <li>• State will provide polite.odt test file for load into replicated database</li> </ul>

<b>Seq</b>	<b>Status</b>	<b>Who</b>	<b>What</b>	<b>Details</b>
7	Week 7		CMI design review	<ul style="list-style-type: none"> <li>• WiSACWIS project technical staff will review and discuss the interface detailed design document to identify any possible issues</li> <li>• State will provide SQL query “Toolbox” to capture data from replicated database. County is responsible for customization and determining use of data results</li> </ul>
8	Week 7-10		CMI Development	<ul style="list-style-type: none"> <li>• County staff begin coding the interface based upon the finalized design document</li> </ul>
9	Week 8		Develop CMI test plan	<ul style="list-style-type: none"> <li>• Verify Dry Run 1 and Dry Run 2 dates</li> <li>• Will county financial interface be ready in time for Dry Run 1?</li> <li>• State and AMS will review counties test plan.</li> </ul>
10	Week 7-10		Begin CMI Internal Testing	<ul style="list-style-type: none"> <li>• Unit testing procedures</li> <li>• County begins testing import processes and validating data field requirements</li> </ul>
11	Week 9		VPN/REPL Testing complete	<ul style="list-style-type: none"> <li>• County has verified its connection to the state servers and the capability to upload and download files using the VPN</li> </ul>
12	Week 10-11		Complete CMI Internal Testing	<ul style="list-style-type: none"> <li>• Finalize coding of interface and prepare for integration testing (aka System Testing)</li> </ul>
13	Week 11		Dry Run 1	<ul style="list-style-type: none"> <li>• Test financial interface procedures, import process, and cross walk table setup</li> <li>• Sample polite.odb will be provided with converted data for testing to be loaded into REPL database</li> </ul>
14	Week 11-12		CMI Integration Testing	<ul style="list-style-type: none"> <li>• Test VPN, polite.odb replication and population of the REPL database</li> <li>• Test CMI procedures and processes in a backup legacy system environment</li> <li>• Verify integrity and accuracy of data import</li> </ul>
15	Week 12-13		CMI Modification	<ul style="list-style-type: none"> <li>• Fine tune CMI based upon Dry Run 1 integration test results</li> </ul>
16	Week 13		Dry Run 2	<ul style="list-style-type: none"> <li>• Test interface procedures, import process, and cross walk table setup</li> </ul>
17	Week 13-14		CMI Integration Testing	<ul style="list-style-type: none"> <li>• Test VPN, polite.odb replication and population of the REPL database</li> <li>• Test CMI procedures and processes in a backup legacy system environment</li> <li>• Verify integrity and accuracy of data import</li> </ul>
18	Week 13-15		CMI Final Modifications	<ul style="list-style-type: none"> <li>• Fine tune CMI based upon Dry Run 2 integration test results</li> </ul>
19	Week 15		Integration Testing complete	<ul style="list-style-type: none"> <li>• At this point CMI should be working as designed</li> </ul>
20			Go Live!	<ul style="list-style-type: none"> <li>• Data catch up and clean up begins</li> </ul>
21	Beyond Go Live			<ul style="list-style-type: none"> <li>•</li> </ul>